



Republic of the Philippines
Unified Student Financial Assistance System for Tertiary Education

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MEMORANDUM FROM THE OFFICE OF THE EXECUTIVE DIRECTOR
TES-51-2019

For : **ALL PRESIDENTS/HEADS**
State Universities and Colleges (SUCs)
CHED-Recognized Local Universities and Colleges (LUCs)
Private Higher Education Institutions (PHEIs)

ALL REGIONAL DIRECTORS
Commission on Higher Education

Attention: All UniFAST Regional Coordinators

From : 
ATTY. CARMELITA YADAO-SISON MNSA, PhD.
OIC, Office of the Executive Director IV

Subject : **FINAL CALL FOR THE SUBMISSION OF LIQUIDATION
REPORTS ON THE DISBURSEMENT OF TERTIARY
EDUCATION SUBSIDY (TES) IN A.Y. 2018-2019**

Date : 05 September 2019

The UniFAST Secretariat hereby issues its **final call** for all SUCs, CHED-recognized LUCs and private HEIs to submit their respective Liquidation Reports on Tertiary Education Subsidy (TES) disbursements in AY 2018-2019 in compliance with Memorandum No. 2018-0004 or the "Guidelines on the Implementation of TES" and Memorandum No. 2019-01 or the "Guidelines on the TES Disbursements and Monitoring System for Private HEIs with Validated TES Grantees During the Transitory Period in AY 2018-2019", as well as the respective Memoranda of Agreements of participating higher education institutions (HEIs).

On July 11, 2019, a previous reminder (Memorandum No. TES-43-2019) was issued to SUCs, CHED-Recognized LUCs and private HEIs requesting for the submission of liquidation reports with a corresponding narrative report on the TES disbursements in AY 2018-2019. The deadline set was on or before the end of July 2019.



As of September 5, 2019, only fifty-two (52) SUCs, twenty-four (24) LUCs, and six hundred fifty-eight (658) private HEIs have submitted their liquidation reports to the UniFAST Secretariat, despite the above deadline.

Please be reminded that failure to comply with the liquidation requirements under general accounting rules and regulations will prevent the HEIs from receiving the TES benefits of their students when the said grants are ready for downloading to their institutions.

In connection with this urgent request, may we enjoin the assistance of the CHED Regional Directors to inform all the Presidents/Heads of HEIs to comply with their responsibilities as mandated in Memorandum Nos. 2018-0004 and 2019-01, and the respective Memoranda of Agreements signed by Presidents of participating HEIs, in order to expedite the submission of their respective liquidation reports.

All UniFAST Regional Coordinators are hereby enjoined to disseminate and ensure that HEIs comply with this Memorandum TES 51-2019 without any further delay, on or before **Monday, September 23, 2019**. Compliant public and private institutions shall be prioritized in the downloading of funds for TES beneficiaries in their institutions.

Thank you for your full support and cooperation.



cc: **Dr. J. Prospero E. De Vera III**, Chairman, CHED and UniFAST Board
Ronald L. Adamat, PhD., CHED Commissioner
Perfecto A. Alibin, Ed.D., CHED Commissioner
Lilian A. De Las Llagas MsC TM, PhD., LLB, CHED Commissioner
Aldrin A. Darilag, PhD, CHED Commissioner

Dr. Tirso A. Ronquillo, President, Philippine Association of State Universities and Colleges
Dr. Elena E. Presnedi, OIC President, Association of Local Colleges and Universities
Dr. Lourdes A. Sese, Chairperson, Coordinating Council for Private Educational Associations
Ms. Rhodora Angela F. Ferrer, Executive Director, Private Education Assistance Committee